

|  |  |                                 |                     |   |                   |   |  |
|--|--|---------------------------------|---------------------|---|-------------------|---|--|
| <b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>  |  |                                 | 1. Contract ID Code |   | Page 1 of Pages 8 |   |  |
| 2. Amendment/Modification No.<br>A02   |  | 3. Effective Date<br>07/11/2008 |                     | 4. Requisition/Purchase Req. No.          |                   | 5. Project No. (if applicable)                          |  |
| 6. Issued By<br>Millennium Challenge Corporation<br>875 Fifteenth Street, NW<br>Washington, DC 20005<br><br>Attn: Kathy Spainhower, 202-521-2682 |  |                                 |                     | 7. Administered By (If other than Item 6) |                   | Code  |  |
| 8. Name and Address of Contractor (No., Street, County, and Zip Code)  |  |                                 |                     | (X)                                       |                   | 9A. Amendment of Solicitation No.<br>MCC-08-0111-RFP-42 |  |
|  |  |                                 |                     |   |                   | 9B. Date (See Item 11)<br>6/24/2008                     |  |
|  |  |                                 |                     | X   |                   | 10A. Modification of Contract/Order No.                 |  |
|  |  |                                 |                     |   |                   | 10B. Date (See Item 13)                                 |  |
| Code   |  | Facility Code                   |                     |   |                   |   |  |

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

☐ The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers ☐ is extended ☒ is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:  
(a) By completing items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. Accounting and Appropriation Data (if required)  
N/A

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT/ORDERS.  
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

|   |  |
|---|--|
| A. This change order is issued pursuant to: (Specify authority) The changes set forth in item 14 are made in the Contract Order No. in item 10A.  |  |
| B. The above numbered Contract/Order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of FAR 43.103 (b) |  |
| C. This supplemental agreement is entered into pursuant to authority of:  |  |
| D. Other (Specify type of modification and authority)   |  |

**E. IMPORTANT:** Contractor ☐ is not, ☒ is required to sign this document and return 1 copy to the issuing office.

**14. Description of Amendment/Modification (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)**

The purposes of Amendment 02 to solicitation MCC-08-0111-RFP-42 are 1). To provide the Attachment J.5, Pricing Template; 2). To delete the requirement for Task Order #2 to be submitted with the Offerors proposal; and 3). To partially respond to questions received from Offerors regarding the solicitation. Additional questions will be addressed in follow-on amendments.

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

|   |  |   |  |
|---|--|---|--|
| 15A. Name and Title of Signer (Type or Print)                           |  | 16A. Name and title of Contracting Officer (Type or Print)<br>Kathy Spainhower<br>Contracting Officer |  |
| 15B. Contractor/Offeror<br><br>(Signature of person authorized to sign) |  | 16B. United States of America<br><br>(Signature of Contracting Officer)                               |  |
| 15C. Date Signed  |  | 16C. Date Signed  |  |

The following changes are incorporated into solicitation MCC-08-0111-RFP-42 as follows:

**1. Section J, List of Attachments is changed as follows:**

**Change From:**

**“SECTION J - LIST OF ATTACHMENTS**

| <b><u>ATTACHMENT<br/>NUMBER</u></b> | <b><u>TITLE</u></b>   | <b><u>NUMBER OF<br/>PAGES</u></b> |
|-------------------------------------|---|-----------------------------------|
| J.1                                 | CONTINUATION OF SECTION B,<br>TABLE 1, LABOR RATES  | TBP                               |
| J.2                                 | MINIMUM QUALIFICATIONS FOR<br>SECTION B, TABLE 1 LABOR RATES<br>(See H.16 Personnel Qualifications and<br>Attachment J.6 below) | TBP                               |
| J.3                                 | TASK ORDER #1: “Procurement<br>Training for Malawi for Compact Development”   | #                                 |
| J.4                                 | TASK ORDER #2: “Program Management<br>Training for Multiple Countries for<br>Compact Implementation”                            | #                                 |
| J.5                                 | PRICING TEMPLATE FOR ID/IQ<br>AND TASK ORDERS   | Electronic format                 |
| J.6                                 | SAMPLE OF MINIMUM QUALIFICATIONS<br>FOR PREPARING ATTACHMENT J.2  | 5                                 |

NOTE: ATTACHMENTS J.3 AND J.4 WILL BE ADDED BY AMENDMENT”

**Change To:**

**SECTION J - LIST OF ATTACHMENTS**

| <b><u>ATTACHMENT<br/>NUMBER</u></b> | <b><u>TITLE</u></b>   | <b><u>NUMBER OF<br/>PAGES</u></b> |
|-------------------------------------|---|-----------------------------------|
| J.1                                 | CONTINUATION OF SECTION B,<br>TABLE 1, LABOR RATES  | TBP                               |
| J.2                                 | MINIMUM QUALIFICATIONS FOR<br>SECTION B, TABLE 1 LABOR RATES<br>(See H.16 Personnel Qualifications and<br>Attachment J.6 below)   | TBP                               |
| J.3                                 | TASK ORDER #1: “Procurement Training<br>for Malawi for Compact Development”<br>Incorporate for Reference, Attachment J.3,<br>Attachment A, GOM Procurement Capability<br>Assessment (PCA), plus Annexes 1-6 and<br>Attachment J.3, Attachment B, GOM Procurement<br>Capacity Development and Systems Strengthening<br>Plan (PCDSSP), plus Annexes 1- “Procurement<br>Training for Malawi for Compact Development” | 122                               |

|     |  |                   |
|-----|--|-------------------|
| J.4 | RESERVED   |                   |
| J.5 | PRICING TEMPLATE FOR ID/IQ<br>AND TASK ORDER #1                  | Electronic format |
| J.6 | SAMPLE OF MINIMUM QUALIFICATIONS<br>FOR PREPARING ATTACHMENT J.2 | 5                 |

Amendment 2, Attachment J.5, Pricing Template, is incorporated in a separate excel spreadsheet on FBO.

#### RESPONSES TO QUESTIONS 1-35

1. Question: Do graphics and charts count towards the page limit?

Response: Yes, graphics and charts count towards the page limit.

2. Question: Would MCC consider reducing the page number requirements to 15-20 pages for Part I and 10 pages for the Task Orders? This would be more in line with other Government procurements of this size and would simplify MCC review).

Response: No, the maximum page limits remain the same. Offerors are not required to submit 40 pages for the IDIQ or 20 pages for each Task Order. The requirements for page count provided in Table L.1 Proposal Organization are Maximum page limits for each section. Vendors are encouraged to be concise and efficient in their proposals, but are permitted up to the maximum page limits for each section to adequately describe and/or demonstrate its proposal information. If a vendor feels it can adequately address all aspects of information required in less than the maximum page limits, it may elect to submit less pages.

3. Are these “live” Task Orders to be awarded with the IDIQ?

Response: Yes, Task Order #1 will be awarded under the IDIQ awards; Task Order #2 has been deleted and will be competed after contract award using the Fair Opportunity provisions of the IDIQ contracts.

4. Question: Have the Conference Notes (the Powerpoint outlines) been published?

Response: Yes, they were published at [www.fbo.gov](http://www.fbo.gov) on July 2, 2008 under MCC-08-0111-RFP-42.

5. Question: Am I correct that the Interested Vendors list will be updated soon, with some kind of feature to facilitate networking for partners?

Response: No, the Interested Vendors list will not be updated. It contains all of the vendors that replied by the June 12, 2008 due date, and was published on the Federal Business Opportunities (FBO) website on June 17, 2008. Any vendors that have expressed interest since that announcement have been referred to the “do-it-yourself” FBO feature for vendors to add their company information to express interest. This feature has been opened for vendor viewing by the Contracting Officer so all interested vendors may add their information, if they so desire, and other vendors may view it.

6. Question: About how many qualified “small businesses” might you expect to be submitting Proposals under Sec. M.7 p.78? I checked some websites on firms identified as “small businesses” in the Vendor List, and they did not appear to qualify under the dollar ceiling (as I recall it).

Response: MCC does not speculate on the number of proposals it might receive from large, small, educational, or other type entities. It does, however, anticipate adequate competition.

7. Question: If an institution is on the Interested Vendors list and listed as "Prime" (only) in the last column. Is that institution still eligible to respond as a sub-contractor? If an institution on the Interested Vendors list and listed as "sub-contractor" (only) in the last column. Is that institution eligible to respond as a prime?

Response: Yes, the Offeror can submit a proposal as either a prime or subcontractor. The interested vendor list is only used for expressing interest at the prime or subcontract level for possible teaming arrangements with other vendors. This expression of interest does not prohibit a vendor from submission of a proposal as a prime vendor or subcontractor, and vendors do not need to be on the list to propose as a prime vendor or to team as a subcontractor.

8. Question: With respect to demonstrating specific experience in current MCC countries, does the term Offeror refer to the Prime Contractor or to the complete team the Prime is proposing, including local and international subcontractors?

Response: The term "Offeror" includes the complete team that is being proposed.

9. Question: Please confirm whether the \$17,500,000 ceiling is for each individual award or the total amount available for all awards (ie the pooled amount for this IDIQ).

For example, if company A wins \$8M of all task orders and Company B wins \$8M of the task orders under the IDIQ, does that equate to \$1.5M remaining to be awarded for the IDIQ on the whole?

Response: Each individual contract awarded will have a ceiling of \$17,500,000.00 to ensure its ceiling is sufficient to accommodate the total amount of task orders that it may receive under the IDIQ.

10. Question: Is the funding ceiling (\$17,500,000.00) to be divided by number of contracts (we received different opinions about that)? is it per country?

Response: See response to Question #9; it is not divided by number of contracts nor per country.

11. Question: Some specific questions about potential conflicts of interest in bidding for projects under this contract.

A vendor has expertise in the Monitoring and Evaluation area of focus. It is assumed one of the holders of the MCC Impact Evaluation ID/IQ contract would be eligible to be part of a consortium bidding on the ID/IQ contract since there would be no conflicts in cases where proposed task orders for concerned countries do not include impact evaluations for MCC. So the following questions relate to cases where task orders would be proposed for countries where a vendor may be carrying out impact evaluations for MCC:

Response: Vendors need to remember the purpose of this solicitation is to perform training and development to improve Capacity Building knowledge, skills and abilities. The purpose is NOT to provide capacity building support services, other than short-term training and development related services.

(1) Scenario 1 Question: If a vendor is conducting the impact evaluation of an MCC country program or one or more of its components, would we still be permitted to conduct general M&E training for local counterparts?

(1) Scenario 1 Response: The nature of this task should not preclude a vendor from providing training for local counterparts. It would depend on the nature of the M&E task order (i.e. is the vendor performing a precluded function identified in Section H.18 or H.19).

(2) Scenario 2 Question: If a vendor is conducting the impact evaluation of one component of an MCC country program (for example, the transportation project), would we be eligible to conduct project-specific M&E training/capacity building for a different program component (i.e. for agriculture or land reform projects)

(2) Scenario 2 Response: Not necessarily. It would depend on the nature of the M&E task order (i.e. is the vendor performing a precluded function identified in Section H.18 or H.19), and the nature of the services to be provided on the training contract.

(3) Scenario 3 Question: Under the ID/IQ contract, if a vendor conducts general M&E training for a compact eligible country, would it be precluded from bidding on the Impact Evaluation task order for that country at a future date?

(3) Scenario 3 Response: The nature of general M&E training should not preclude a vendor from future tasks on the Impact Evaluation contract, as long as the vendor has not performed a precluded function identified in Section H.18 or H.19)

(4) Scenario 4 Question: If a vendor conducts project-specific M&E training for a particular program component (say, transportation) in a compact eligible country, would it be precluded from bidding on the Impact Evaluation task order for a different program component (say, agriculture) in that country at a future date?

(4) Scenario 4 Response: Not necessarily. It would depend on the nature of the training as identified in the individual task order under this effort; (i.e. is the vendor performing a precluded function identified in Section H.18 or H.19), and the nature of the services to be provided on the impact evaluation contract.

(5) Scenario 5 Question: With respect to the task orders included in the RFP, if a vendor is currently carrying out impact evaluation for the water and health components of the MCC Compact in Lesotho, clarify how it should address the conflict of interest issue in preparing the proposal for the task order that includes Lesotho.

(5) Scenario 5 Response: With respect to the task orders included in the RFP, Task Order #1 is for procurement training in Malawi; and Task Order #2 is for program management training for multiple countries. As neither Task Order is for training in the Monitoring and Evaluation area of focus, MCC fails to understand why the vendor feels there is a conflict of interest.

12. Question: Is a vendor able to submit a proposal for a Subcontract to MCC and where MCC then may assign a link to who ever is their Prime?

Response: No, MCC only awards to prime vendors and does not utilize “directed subcontracts” on any procurements.

13. Question: Is there public information regarding the Malawi Public Procurement documents.

Response: The following information, provided by the Government of Malawi, is available on the ODPP Website- [www.odpp.gov.mw](http://www.odpp.gov.mw) <http://www.odpp.gov.mw/> or access through the Malawi Government Website.

a) Most recent Procurement Act and regulations referenced in the PCA and Procurement Capacity Development Systems Strengthening Plan (PCDSSP).

b) Standard Bidding Documents (SBDs). These are uploaded into section due to their sizes

14. Question: We would be grateful if you could kindly inform us on the process to follow to register for: MCC-08-0111-CON-42 or MCC-08-0111-RFP-42.

Response: This request for proposal is being solicited using full and open competition procedures. Any interested vendor may submit a proposal and does not need to be registered or pre-qualified for submission. Vendors that want to express interest in the acquisition so other vendors will know they are interested may go to [www.fbo.gov](http://www.fbo.gov) under solicitation # MCC-08-0111-RFP-42 and provide their organizations information using the Federal Business Opportunities (FBO) “do-it-yourself” feature for interested vendors to express interest.

15. Question: The RFP indicates that the contractor shall provide classroom, equipment and logistics for in-country training. Are there options for conducting the training at the Accountable Entity’s office space for the Malawi task order (or other task orders)?

Response: Malawi is a Compact-eligible country without a signed Compact and does not have an Accountable Entity. Accountable Entities are not established until right before or right after Compact signing.

16. Question: Will each IDIQ total \$17.5M or will the total of all IDIQs be \$17.5M?

Response: See responses to Questions #9 and #10.

17. Question: Approximately how many IDIQs does MCC anticipate awarding?

Response: See Provision M.8 below:

“M.8 MULTIPLE AWARDS

The Government intends to make multiple awards to multiple offers based on the quality and content of the proposals as discussed in Section M. The decision to make multiple awards will be based on the final ranking of proposals and MCC anticipates approximately 3-5 awards, but reserves the right to determine its optimal solution.”

18. Question: If the Offeror’s proposal request is eliminated – what are its impacts to future opportunities for the Offeror?

Response: If the Offeror’s proposal is eliminated from this competition, it will be ineligible for award of an IDIQ contract under the Capacity Building Training and Development solicitation, MCC-08-0111-RFP-42. Without being awarded one of the IDIQ contracts under this solicitation, it will be ineligible to compete for any task orders issued under this solicitation. As for other MCC opportunities, the Offeror is encouraged and may continue to submit proposals for any other MCC requirement that it is eligible to compete for.

19. Question: Please verify that the subcontracting plan is excluded from the page limits.

Response: The subcontracting plan is submitted in Volume IV. Per Provision L.4.7.2, Table L-1, Column “Maximum Page Limit”, the Volume IV, Combined Past Performance and Business/Price Proposal, has page limits only of 3 pages for past performance for the prime; 2 additional pages total for subs/team partners. There are no page limits for price, which includes the rest of Volume IV.

20. Question: Is a letter of intent required for every key personnel proposed, or only for personnel who are not current employees of the prime or subcontractor firms (i.e., contingent-hires)?

Response: The purpose of a letter of intent is to demonstrate a person’s intentions of being hired by a company if the contract is awarded. Letters of intent are not required for current company employees.

21. Question: RFP page 84 of 89, Attachment J.5 “PRICING TEMPLATE FOR ID/IQ AND TASK ORDERS” does not appear to be included in the amendment attachments. When will the templates be released?

Response: It is being released as a separate attachment under Amendment 02.

22. Question: In Amendment 01, Item 13. Section J, Attachment J.3 is changed as follows:

Change From:

J.3 TASK ORDER #1: “Procurement Training for Malawi for Compact Development” #

Change To:

J.3 TASK ORDER #1: “Procurement Training for Malawi for Compact Development” 122

Incorporate for Reference, Attachment J.3, Attachment A, GOM Procurement Capability Assessment (PCA), plus Annexes 1-6 and Attachment J.3, Attachment B, GOM Procurement Capacity Development and Systems Strengthening Plan (PCDSSP), plus Annexes 1-2.

**Please clarify what the “122” refers to.**

Response: It is the page count for Task Order #1, Attachment J.3, and all of its Attachments and Annexes.

23. Question: Can you provide the US Government estimate for TO #1?

Response: No, MCC will not provide Government estimates.

24. Question: How much weight or interest will MCC put on course ownership as proposals are being ranked?

Response: Per the Evaluation Instructions in Section M, there are no specific weights identified. The proposals will be assessed on a best value basis in accordance with the RFP provisions.

25. Question: Who is anticipated to be the COTR for this IDIQ?

Response: The COTR, and any associated Project Monitors (PM), will be identified after contract award by the issuance of a delegation of authority letter signed by the Contracting Officer.

26. Question: Is there any situation in which a small business prime contractor will be required to present a small business subcontracting plan?

Response: No, a small business prime contractor is not required to submit a small business subcontracting plan.

27. Question: Please confirm that in addition to Section B and Table 1, the Offeror shall price the services for the scope of work for each Task separately.

Response: Yes that is correct. See the pricing templates provided in amendment 2, Attachment J.5

28. Question: Please confirm that Attachments J.4 for Task Order 2 is yet to be added by Amendment.

Response: Attachment J.4 for Task order 2 is now reserved and will not be added by Amendment.

29. Question: Please confirm that Attachment J.5 is to come in the next Amendment.

Response: Attachment J.5 is provided in this amendment.

30. Question: Please confirm that illustrative ODC ceiling of \$500,000 is the sum of ODC's plus related G&A.

Response: In Section B, the Other Direct Cost (ODC) Total Ceiling per year is \$500,000.00 including any material handling fee/G&A expenses

31. Question: Please confirm that Section B, Option Period Four, Direct Labor Total of \$3,500,000 is a typo and the correct amount is the line below it i.e. \$3,000,000.

Response: That is correct. The Ceiling for Direct Labor Total for Option Period Four is \$3,000,000.00 and not \$3,500,000.00.

32. Question: Annexes - Are these to be counted in the page numbering requirements?

Response: Yes

33. Question: As Task Order 2 is yet to be released, we request that the deadline of proposals be moved to 30 days post release of Task Order 2.

Response: Task Order 2 will not be released with the solicitation but will be issued using fair opportunity provisions after contract award. As such, the MCC will not extend the proposal due date.

34. Question: Period of Validity - Do you want period of validity stated in the executive cover letter?

Response: The period of validity for your proposal is in Block 12 on the Standard Form (SF) 33. It states "In compliance with the above, the undersigned agrees, if this offer is accepted within 180 calendar days form the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated points(s), within the time specified in the schedule." By signing in Block 17 of the SF 33, the offeror is demonstrating its period of validity as 180 calendar days. There is no need to include this in your cover letter.

35. Question: Table of Contents - Do you want table of contents at the beginning of each volume for that volume or for the entire TOC once in Vol. I?

Response: MCC will allow for vendor preference on the Table of Contents.

**(End of Amendment 02)**